



Availability of Credentialing Information

Section	Policy Number	Effective Date	Annual Review
Credentialing	CR-18	05/29/2024	05/29/2024

Policy Statement:

Foresight ensures that all providers have access to the information that is required for the credentialing process and all credentialing policies and procedures.

This policy applies to all providers, for which Foresight has credentialing responsibility.

For purposes of this policy, providers applying to Foresight for credentialing shall be considered an “applicant”.

The applicant has the burden of providing complete and accurate information sufficiently detailed for the credentialing process to commence.

***Note:** Except as required by law, Credentialing Leadership reserves the right to grant exceptions to this policy.*

Process:

Foresight makes the following nonproprietary information available to all applicants for credentialing upon request from the applicant and has the information on its website

1. Credentialing policies and procedures
2. Minimum qualification requirements
3. CAQH application instructions
4. Information required to be included in an application
5. Checklist of materials that must be submitted in the credentialing process
6. Designated contact information, including a designated point of contact, an email address and a telephone number to address any credentialing inquiries



Review Reason	Comments	Reviewed By	Reviewed On	Approved By	Approved On
New Policy Format	N/A	Victoria Alvarez	11/19/2021	Credentials Committee	11/19/2021
Annual Review	N/A	Victoria Alvarez	11/16/2022	Credentials Committee	11/16/2022
Annual Review	N/A	Gwendolyn Mucino Martinez	11/29/2023	Credentials Committee	11/29/2023
Annual Review	N/A	Gwendolyn Mucino Martinez, Jes Molina, and Ashleigh Fisher	05/24/2024	Credentials Committee	05/29/2024